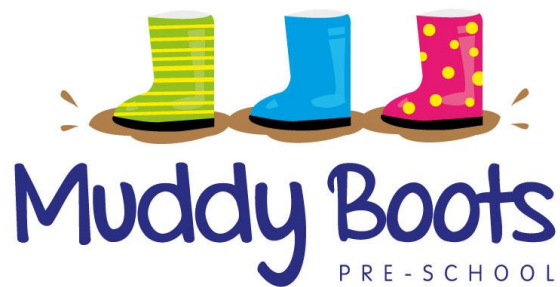# Muddy Boots Pre-School

Information and Records - Charging

Information and Records

Charging

This document fulfils the requirement of the 1988 Education reform Act, which requires a Pre-School setting to state a policy on charging for Pre-School fees and related activities.

Statement

Fees are charged to reflect the safe and stimulating services the setting provides for children and to ensure the continued high standards and sustainability of the Pre-School. Parents and carers are asked to respect this policy in relation to fees

Funded Sessions

Early Years funding is available to children who are 3yrs before 31st March, 31st August & 31st December on a termly basis.

Funding for children who are 2 years old is also available and is subject to an eligibility check through gov.uk website.

There is up to a maximum of 30 hours of Government funded sessions per child which can be claimed for and the Pre-School will provide a declaration for the parent/carer to complete. These sessions can be claimed for from this or any combination of Early Years settings.

Payment of Fees

Fees are to be paid in advance termly unless other arrangements are agreed with the Committee. Payment may be cash, direct bank transfer or childcare vouchers.

Fees continue to be payable if a child is absent without notice or for a short time. In cases of prolonged absence, parents should consult the Committee about fee payment. Any child whose fees become in arrears for a prolonged period without reasonable prior agreement with the Committee will have his/her sessions cancelled.

Fees will be reviewed as and when by the committee, and at least annually.

Snacks/consumables

Parents will be invited to make a voluntary contribution towards the purchase of snacks and consumables. The current suggested contribution is £1.50 per child, per session, and is detailed further on our website page "Opening Hours, Fees and Funding".

Late Collection Fees

Any child that is collected after the end of their session three times or more will be charged a full hourly rate for each subsequent late collection.

CURRENT PRICE LIST

Current pricing for sessions is available on our website.

Concessions for trips

The Pre-School Committee do not wish any child or family to be excluded from any event on financial grounds alone. Concession arrangements will be made for families with more than two children attending any one event or trip and for families in receipt of family credit. These arrangements will be made in confidence by negotiation with the Pre-School Supervisors and Committee.

Curriculum Materials

The Pre-School will aim to meet the costs of all materials used by children in accessing the Curriculum. Voluntary contributions may be asked for special events such as "recipe weeks" where resource costs could prove to be an inhibiting factor.

Deliberate Damage

The Committee may ask contributions towards replacing lost or damaged books or resources. Parents are liable for replacing or making good deliberate damage to fabric in the setting.

Help Available:

Childcare Tax Credits

If you child is not eligible for the free childcare entitlement and you are currently paying childcare fees you could be entitled to up to 70% off the cost back through Childcare Tax Credits. You will need to work 16 hours or more (for couples both parents must work unless one is unable to work due to incapacity)

For more information contact the tax credits helpline on 0845 300 3900 or visit www.hmrc.gov/taxcredits

Childcare Vouchers

If you are working, you could get part of your childcare paid in childcare vouchers. Vouchers up to a limit of £55 per week are free from tax and national insurance. It can save employees too. Ask your employer if they are registered and if not encourage them to do so. For more information, contact the Families Information Service on 01604 237935 for a guide.